

EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING AGENDA
September 23, 2020
6:00 PM - REMOTELY

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER – President Bulger

OPENING STATEMENT – President Bulger

In light of the Governor’s issuance of Executive Order 107, we have been strongly encouraged to conduct all public meetings subject to the Open Public Meetings Act exclusively using communications equipment (e.g., telephonic conference call-in connections, internet streaming, etc.) for the foreseeable future *without providing a physical meeting place*. (Issued March 23, 2020).

Copies of agendas are available 48 hours prior to said meeting via electronic notice pursuant to N.J.S.A. 10:4-9.1 and posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE – President Bulger

PLEASE REMAIN STANDING FOR A MOMENT OF SILENCE IN HONOR OF THE MEMBERS OF OUR POLICE DEPARTMENT, FIRE DEPARTMENT, FIRST RESPONDERS AND OUR ARMED FORCES.

ROLL CALL

Mrs. Maria Caruso	Mrs. Rachel Villanova
Mr. Carlo Maucione	Mrs. Debra Zoller
Mrs. Erin SHEMELEY	Mr. Jason Bulger
Mr. Richard Vartan	

ANNOUNCEMENT OF FIRE EXIT LOCATIONS – President Bulger

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Bulger Opens the Hearing of Citizens:

Time:

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

President Bulger Closes the Hearing of Citizens:

Time:

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

None

ADOPTION OF PRIOR BOARD MEETING MINUTES

Motion:

Second:

Vote:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

- Public Meeting Minutes – August 27, 2020
- Executive Meeting Minutes – TBD

REPORTS/PRESENTATIONS TO THE BOARD

- School Business Administrator’s Report – Mrs. Lameka Augustin
- Superintendent’s Report – Mr. Giovanni A. Giancaspro

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

S1) Fire and Emergency Drill Report

S2) Enrollment Report

S3) Harassment, Intimidation and Bullying Report

Motions S1 – S3:

Second:

Vote:

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	9/16/20	1:35 pm
Faust School Annex	Fire Drill – Individual Classes	9/16/20	8:55 am – 9:30 am 10:50 am – 11:40 am
Faust School & Annex	Shelter-in-Place	9/16/20	10:35 am
McKenzie School	Fire Drill – Individual Classes	9/16/20	8:45 am – 12:00 pm
McKenzie School	Shelter-in-Place	9/16/20	9:34 am

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	297
McKenzie	481
Special Services – In District	115
Special Services – Out of District	6
Tuition Students	0
Home Instruction	1

S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	0	0
McKenzie	0	0

CURRICULUM COMMITTEE (*Chairperson; Carlo Maucione, Erin Shemeley, Rachel Villanova*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Annual Contract Agreements for Student Services**
- C2) Approval of Transportation Requests ~ No Action**
- C3) Approval of Professional Development/Consultants for the 2020-2021 School Year**
- C4) Approval of Nursing Service Plan for Faust School and McKenzie School for the 2020-2021 School Year**
- C5) Approval of Revised Implementation of Connected Action Road Map Framework & Curriculum Monthly Planning Meetings for the 2020-2021 School Year**

C1. APPROVAL OF ANNUAL CONTRACT AGREEMENTS FOR STUDENT SERVICES

No New Business

C2. APPROVAL OF FIELD TRIP/TRANSPORTATION REQUESTS FOR STUDENTS

No New Business

C3. APPROVAL OF PROFESSIONAL DEVELOPMENT/CONSULTANTS FOR THE 2020-2021 SCHOOL YEAR

BE IT RESOLVED, upon the recommendation of the Superintendent in coordination with the Child Study Team Director, that the East Rutherford Board of Education, approves the contract agreements for the 2020-2021 school year as deemed necessary.

Code	Title	Service(s)	Provider	Date	Cost(s)
C3.1	Consultant	In-District Face to Face Coaching Science Education	Christopher Hunninghake	2020-2021 school year	not to exceed \$25,000 annually \$200 per hour
C3.2	Consultant	Professional Development for Grades K-8 Curricula	Jean Modig	2020-2021 school year	not to exceed \$20,250 annually \$750 per day
C3.3	Consultant	Literacy Coach	Debra Anaya	2020-2021 school year	not to exceed \$25,000 annually \$750 per day
C3.4	Consultant	Literacy Coach	MaryAnn Pasuit	2020-2021 school year	not to exceed \$30,000 annually \$750 per day
C3.5	Consultant	Student Intervention Services	Literacy and Learning	2020-2021 school year	not to exceed \$10,400 annually \$80 per day

C4. APPROVAL OF NURSING SERVICES PLAN FOR FAUST SCHOOL AND MCKENZIE SCHOOL FOR THE 2020-2021 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the Nursing Services Plan for Faust School and McKenzie School for the 2020-2021 school year.

C5. APPROVAL OF REVISED IMPLEMENTATION OF CONNECTED ACTION ROAD MAP FRAMEWORK & CURRICULUM MONTHLY PLANNING MEETINGS FOR THE 2020-2021 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the Revised Implementation of Connected Action Road Map and Curriculum monthly planning meetings for the 2020-2021 school year for the following staff members at a rate of \$45.00 per hour, for no more than one hour per meeting on the following dates: July 13 & 27, 2020, August 17 & 31, 2020, September 28, 2020, October 26, 2020, November 30, 2020, December 21, 2020, January 25, 2021, February 22, 2021, March 29, 2021, April 26, 2021, May 24, 2021, June 14, 2021.

Loren Koch	Philip Cocozzo	Brittany Addeo	Marilyn Petraitis
Amanda Alberta	Jessica Gerity	Lisa Cerny	Cory Scelsa
Jeffery Schweikardt	Christine Bayeux	Zachary Majsiak	Christine Scardino
Beth Narkiewicz	Nicole Hagel	Tracy Vanasco	KaylaLee Garcia
Cory Scelsa	Sepehr Rizi		

ROLL CALL VOTE: C1-C5:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin Shemeley					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

PERSONNEL COMMITTEE (*Chairperson; Maria Caruso, Jason Bulger, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- P1) Personnel Actions**
- P2) Travel Expenditures**
- P3) Leave of Absence ~ No Action**
- P4) Approve Kelly Education Substitute List**
- P5) Acceptance of Resignation Notification for Andrew Bianco**
- P6) Acceptance of Resignation Notification for Magdalena Brodka**
- P7) Acceptance of Resignation Notification for Rebecca Lavernia**
- P8) Approval of Curriculum Writing for the 2020-2021 School Year**

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Jessica Gerity	Salary Guide Movement	Teacher	MA, Step 12 to MA+15 Step 12	From: \$91,883 to \$95,376	9/1/20 – 6/30/21	11-130-100-101-040-00-000
P1.2	Genevieve Farag	Appointment	P/T Certified Aide	Certified Aide Step 11	\$26.53	9/1/20 – 6/31/21	Increase hours from 4.75 hrs. up to 5 hrs. 11-190-100-106-080-00-000
P1.3	Renee Folja	Appointment	P/T Certified Aide	Certified Aide Step 11	\$26.53	9/1/20 – 6/31/21	Increase hours from 4.75 hrs. up to 5 hrs. 11-190-100-106-080-00-000
P1.4	Jill Good	Appointment	P/T HQ Aide	HQ aide Step 11	\$24.67	9/1/20 – 6/31/21	Increase hours from 4 hrs. up to 5 hrs. 11-190-100-106-080-00-000
P1.5	Robin Offreda	Appointment	P/T HQ Aide	HQ aide Step 11	\$24.67	9/1/20 – 6/31/21	Increase hours from 4.75 hrs. up to 5 hrs. 11-212-100-106-080-00-000`
P1.6	Maher Boules	Appointment	Substitute Custodian	N/A	\$15.00/hr.	9/24/20- 6/30/21 (as needed)	11-000-262-107-000-00-992 (pending background check)

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.7	James Rodriguez	Appointment	Full-Time Custodian	N/A	\$40,930* (pro-rated)	9/24/20 – 6/30/21	11-000-262-100-00-000
P1.8	Peter Vilardi	Appointment	Supervisor of Instruction and Technology	N/A	\$105,000 (pro-rated)	10/5/20 – 6/30/21	11-000-221-102-040-00-000 11-000-221-102-080-00-000

* Salary adjustment for 2020-2021 level pending successful completion of negotiations IUOE

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	9/2/20	District	Mindfulness in the School Workshop (virtual)	\$375.00	No
P2.2	10/14/20	Sharon King-Dobson	Bergen County Overview of New Standards and Structure	\$0.00	No
P2.3	Monthly	Sharon King-Dobson	Bergen County Special Education Directors Meetings (virtual)	\$0.00	No

P3. LEAVE OF ABSENCE

No New Business

P4. APPROVAL OF KELLY EDUCATION SUBSTITUTE TEACHER LIST

Motion to approve, upon the recommendation of the Superintendent, the Kelly Education substitute teacher list as on file in the Superintendent’s Office for **October 2020**.

P5. ACCEPTANCE OF RESIGNATION NOTIFICATION – ANDREW BIANCO

Motion to accept, with regret, the resignation notification from Andrew Bianco, effective October 2, 2020.

P6. ACCEPTANCE OF RESIGNATION NOTIFICATION – MAGDALENA BRODKA

Motion to accept, with regret, the resignation notification from Magdalena Brodka, effective September 1, 2020.

P7. ACCEPTANCE OF RESIGNATION NOTIFICATION – REBECCA LAVORNIA

Motion to accept, with regret, the resignation notification from Rebecca Lavernia, effective September 22, 2020.

P8. APPROVAL OF CURRICULUM WRITING FOR THE 2020-2021 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the Curriculum Writing for the 2020-2021 school year for the following staff members. Compensation will be as follows:

- \$500.00 per subject per grade level (elementary & middle school)
- \$500.00 per curriculum written within the same subject area per grade level (middle school level ONLY)
- \$4,000.00 for writing curriculum K-8th grade (9 grade levels)

McKenzie School	Faust School
Cory Scelsa	Jeffery Schweikardt
Christina Scardino	Lisa Cerny
Brittany Addeo	Amanda Alberta
Beth Narkiewicz	Christine Bayeux
Nicole Hagel	Loren Koch
KaylaLee Garcia	Philip Coccozzo
	Zachary Majsiak
	Tracy Vanasco
	Marilyn Petraitis
	Sepehr Rizi
	Jessica Gerity

ROLL CALL VOTE: P1-P8:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

PHYSICAL FACILITIES COMMITTEE (*Chairperson; Erin SHEMELEY, Maria Caruso, Carlo Maucione*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:
PF1) Approval of Change Orders

PF1. APPROVAL OF CHANGE ORDERS

Contractor	Change Order No.	Description	Total Cost of Change Order	Allowance Amount	Net Amount	Initiated by/ Date	Account Code
1 st Goal Heating and Cooling	3	Installation of 28 GPS auto-cleaning ionization units	\$33,080	\$22,834	\$10,246	Di Cara Rubino 09/03/20	30-000-400-450-080—05-654
Patwood Roofing Co.	GC-01	Unused Funds	\$411,300	\$383,772	(\$27,528)	Di Cara Rubino 09/02/20	30-000-400-450-080—05-655

ROLL CALL VOTE: PF1:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Richard Vartan, Rachel Villanova, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

TECHNOLOGY COMMITTEE (*Chairperson; Rachel Villanova, Carlo Maucione, Erin Shemeley*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

NEGOTIATIONS COMMITTEE IUOE (*Chairperson; Erin Shemeley, Carlo Maucione*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

I.O.U.E. - status – Mrs. Shemeley

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, Carlo Maucione, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

F1) Approval of Bills List

F2) Acceptance of Monthly Financial Reports

F3) Approval of Transfers

F4) Approval of Waiver for Seamless Summer Option Extension for the 20-21 School Year

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the following list of bills for payment; and

BE IT RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy#6470 – Payment of Claims.

General Fund 20-21sy	\$220,745.80
Referendum Fund 30	\$108,900.00
G/L Fund 10	\$0
Food Service Fund 60	\$0
Special Activity Fund	\$0
Payroll Fund	\$0
TOTAL OF FUNDS	\$329,645.80

F2. ACCEPTANCE OF THE FINANCIAL REPORTS – AUGUST 2020 - TBD

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

BE IT FURTHER RESOLVED, the Board Secretary’s and Treasurer’s Reports for the month end are on record in the Office of the School Business Administrator for review;

F3. APPROVAL OF TRANSFERS – AUGUST 2020 - TBD

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy# 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of July 2020 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

F4. APPROVAL OF WAIVER FOR SEAMLESS SUMMER OPTION EXTENSION FOR 2020-2021 SCHOOL YEAR

NOW THEREFORE BE IT RESOLVED, Due to the COVID-19 Closure of Schools in East Rutherford, we have applied and been approved by the NJ Department of Agriculture to operate temporarily under the SSO program.

The Seamless Summer Option (SSO) is a Federal meal program that encourages more School Food Authorities (SFAs) already participating in the National School Lunch Program(NSLP) and School Breakfast Program (SBP) to provide meals during periods longer than 10 school days of closure.

BE IT FURTHER RESOLVED, all resident children under the age of 18 regardless of the school or eligibility in the Free/Reduced Program are eligible for breakfast and lunch “grab-and-go” meals at our food pick-up locations.

ROLL CALL VOTE: F1-F4:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin Shemeley					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

OLD BUSINESS

NEW BUSINESS

OPEN TO THE PUBLIC

President Bulger Opens the Hearing of Citizens:

Time:

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

President Bulger Closes the Hearing of Citizens:

Time:

ADJOURN TO EXECUTIVE SESSION (IF NECESSARY)

Time:

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board. The board expects to return to the business portion of the meeting in approximately ____minutes.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS (IF NECESSARY)

Time:

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

FINAL MATTERS TO DISCUSS OR ACT UPON (IF NECESSARY)

MOTION TO ADJOURN

Time:

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

**NEXT MEETING:
Public Meeting
October 29, 2020
7:00 P.M.
Remotely**